



BAD CV

Ronald James
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Make sure to add all contact details so we can get in touch. Also, make sure to use a professional email address.

Personal Profile is too brief to showcase applicant and does not highlight key skills.

Personal Profile

I am an enthusiastic self-motivated person who thrives on new challenges. I have an excellent time-keeping and attendance record.

Make sure to include date of qualifications received.

Education and Qualifications

- KRONES filling machine Technicians course (3 weeks in Germany)
- 2010 KHS Filling and Blow Moulding Machine Course (2 weeks in Germany)
- 1995-1997 BTECH / HNC, Electrical and Electronic Engineering.
- 1993-1995 BTECH / ONC Electrical and Electronic Engineering
- City and Guilds Iron and Steel Production Technology from 1991-1992
- 1986 – 1991 Woodham Academy – GCSEs

Use consistent layout
Date – Institute - Qualification

Need to list grade and subject.

Employment History

Aug 209 – Present – Multi Skilled Technician with Pepsico Ltd.

Working as part of a team of technicians ensuring the efficient running of equipment.

Aug 209 – Present – Multi Skilled Technician with Pepsico Ltd.

Working as sole shift technician in a busy manufacturing plant.

May 1996 – Sept 2003 – Electrical Technician with J.T. Gibson Electrical Contractors

Installation and maintenance of electrical systems at various manufacturing plants.

Only use black coloured font.

Description of job role and responsibilities is too brief to showcase applicant fully.

Make sure to use the same layout throughout.

Use consistent bold/italic throughout.

Expand on interest and hobbies. We want to get to know you more.

Achievements and Interests

I enjoy reading non-fiction books, solving puzzles and socialising with friends and family.

References

Available on request.