



GOOD CV

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Personal Profile

A motivated, adaptable and responsible Engineering graduate seeking a position in a reputable and global company. I am applying for this position as I believe it will utilise my professional and technical skills which I developed through past work experiences in this field. I have a methodical and analytical approach to work and a strong drive to see things through to completion. I work well individually and as part of a team which I believe is key to a successful workforce.

A good personal introduction that shows why you think you are suitable for the position.

Education and Qualifications

2006 – 2009 Newcastle University – Engineering BSc (Hons) 2:1 (obtained)

Year 3 modules – Mechanical Design, Design for Manufacture, Electrical Machines and Power Systems and Systems Modelling and Control.

Dissertation – “Importance of having high-performance cars in a model lineup; do they improve brand perception lower down the model lineup?”.

Listing modules and projects that are relevant to the position.

2004 – 2006 Queen Elizabeth Sixth Form College – A Levels

Maths – B
 Science – A
 Business Studies - C

List of subjects and grades.

1999 – 2004 Woodham Academy – GCSEs

Science – A; Maths – B; English – C; Spanish – A; Technology – A; German – C; Business Studies - B

List of Subjects and grades.

Employment History

Aug 2012 – Present – Mechanical Engineer with XYZ Engineers

- Developed low-weight, low friction piston assembly for air pressure vehicle, increasing top speed of prototype by 110% with no decrease in range.
- Conceived, designed and prototyped a lightweight Infinitely Variable Transmission (IVT) for use with hydrogen fuel cell engines, resulting in a 6% increase in fuel efficiency.
- Played an integral role in patent-pending electric motorcycle concept combining IVT with regenerative braking.

Correct layout of time, position and employer.

Brief description of responsibilities, achievements and learnings from the role.

Sept 2009 – Aug 2012 – Trainee Mechanical Engineer with Sportex Ltd

- Offered major contributions to three-year line overhaul plan
- Submitting multiple schematics for peer review and validation. The concepts were accepted and integrated into the final rollout.
- Contributed to development of new belting system for a flagship project, leading to 3% friction decrease during high RPM operations.

Same layout all the way through.

May 2009 – Sept 2009 – Summer Engineering Trainee with Google

- Worked as part of a team on a 12 week development project to Research, conceive and develop software applications to extend and improve on Google's product offering.
- Collaborated on scalability issues involving access to massive amounts of data and information.
- Solved all problems that came my way.

Bullet points of brief description makes it easier to read.

Achievements and Interests

I enjoy reading non-fiction books, solving puzzles and socialising with friends and family.

When I was at college I was part of a project in which I did several activities to raise money to build a school for children in Ethiopia. I did bag-packing at the supermarket, a sponsored run, bake sales and a children's activity day. Overall, I raised £2,500 of the £15,000 total raised by the group.

Make sure to show any achievements you are proud of.

References

Available on request.

Show interesting and professional activities.